

## **Minutes – October 2, 2023**

REGULAR CITY COUNCIL MEETING

COUNCIL CHAMBERS-

1111 AVE E, WISNER, NEBRASKA 68791

The City Council of the City of Wisner, Nebraska met in regular session in the Council Chambers at the City Offices in Wisner, Nebraska, on Monday, October 2, 2023, at 7:00 P.M. according to the notice published in the Wisner News Chronicle issue of September 28, 2023, a copy of the proof of publication is attached to these minutes. Notice of the meeting was posted in three public places which are the Wisner Post Office, Wisner Public Library, and the Wisner City Office. Notice of the meeting and the agenda were mailed or emailed to the mayor and all members of the City Council. A true copy of their signed acknowledgement of the receipt of the advance notice of this meeting and the agenda is filed in the office of the City Clerk/Treasurer. An agenda for the meeting was kept continuously current and was available for public inspection at the City Offices three days before the meeting date. Agenda subjects were contained at least twenty-four hours prior to the meeting. The mayor presided and the City Clerk/Treasurer recorded the proceedings of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the general public.

Mayor Soden called the meeting to order and announced the location of the posted Open Meetings Act, pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act. Mayor Soden also announced that this meeting is being recorded.

Present on the roll call: Cathy Gobar, Barry Meyer, Jay Meyer, LJ Parker, & Mayor Terry Soden. Staff present: Randy Woldt, City Administrator/Utility Superintendent, Stephanie James, City Clerk/ Treasurer, and Sammye Nyman, Care Center Administrator.

AGENDA ITEM NO 1 – CONSENT AGENDA – AGENDA, MINUTES OF THE SEPTEMBER 18, 2023 REGULAR MEETING, & CARE CENTER, CITY, AND CITY/RURAL FIRE BOARD ACCOUNTS PAYABLES FOR OCTOBER 2023. Moved by Gobar and seconded by Parker to approve the consent agenda as presented. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried. Care Center payable total - \$150,783.80, and net payroll total for September - \$135,007.69, City payable total - \$632,271.52, and net payroll total for September - \$55,086.21, and City/Rural Fire Board payable total - \$159,303.59, be approved and allowed; and those warrants be drawn for their payment; and the City Clerk/ Treasurer publish said claims according to law; and an itemized account be kept on file in the office of the Wisner Care Center and Wisner City Office for public inspection. A copy of the signed acknowledgement of receipt and approval of each is attached to these minutes.

AGENDA ITEM NO 2 – RESOLUTION NO. 2023-10 – TO AUTHORIZE SIGNERS FOR BANKING TRANSACTIONS – WISNER CARE CENTER. Mayor Soden introduced Resolution No. 2023-10 entitled: **RESOLVED**, that the Pinnacle Bank, Citizens State Bank, and Midwest Bank are designated as depositories for the funds of the Wisner Care Center, which may be withdrawn on checks for the payment of monies bearing any **two** (2) of the following named

officers or employees of the Wisner Care Center (“Agents”), whose actual signatures are shown below. Mayor Soden then asked for a motion to approve Resolution No. 2023-10. Moved by Barry and seconded by Jay to approve Resolution No. 2023-10. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried. Mayor Soden declared Resolution No. 2023-10 adopted.

AGENDA ITEM NO 3 – WISNER HOUSING AUTHORITY BOARD – ACCEPTANCE OF RESIGNATION LETTER – LAYNE MATTHES. Mr. Matthes has turned in his resignation letter for the Wisner Housing Authority Board to be in affect at their December 2023 board meeting. Mayor Soden asked if you know of anyone that would like to take his spot to let him know. Councilwoman Gobar stated he has been on the board for twenty to twenty-five years. Currently on the board is Jody Woldt, Karen Meier, June Fox and Lee Heckman. Moved by Gobar and seconded by Parker to accept Layne Matthes’ letter of resignation as of their December board meeting. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 4 – UTILITY BILLING – REPORT ON RECEIVABLES. Stephanie James, City Clerk/Treasurer, stated that as of tonight’s meeting, the past due amount is at \$1,773.04.

AGENDA ITEM NO. 5 – REVIEW BUILDING PERMIT APPLICATIONS. Randy Woldt, City Administrator/Utility Superintendent, stated he has one building permit at this time. It is for Lot 35 in the Grandview Addition. It is for a distillery and tasting room. Not all of the lots have been pinned yet. The electrical is complete on the residential side. Councilman Parker talked with Alan Harms; he stated that once the entrances are done off the highway there will be a little more grading to do. The entrances were approved by the state and just waiting for approval from the Norfolk office. Randy Woldt stated that the state didn’t like the slope of the entrances for the grading along the road, so that will need to be fixed. Once that is done the pinning of the rest of the lots will be complete. Councilman Barry asked about the over flow pipe at the damn. Mr. Woldt stated that they are in. Just the dirt work around there needs to be completed. Mayor Soden asked if there is plenty of parking for the new building and Mr. Woldt stated that this is a four-acre lot.

AGENDA ITEM NO. 6 – COMMUNICATIONS, REPORTS, COMMENTS BY COUNCIL, CITY OFFICIALS AND GENERAL PUBLIC.

- A. Councilman Parker stated that the water committee needs to get together to decide on the location of the water treatment plant. Mr. Woldt said that Roger Protzman would like to come down next week to discuss the water treatment plant. A date will get worked out to meet with the water committee and the engineer.
- B. Stephanie James reminded everyone regarding the county’s zoning seminar on November 8<sup>th</sup> to please let her know if you want to go.
- C. Councilman Jay asked about the power boxes that are in the west ditch along 18<sup>th</sup> Street. Councilman Jay didn’t think that they were in the right spot. Mr. Woldt said that is all city and they are in the right location. That was all annexed in and that

street is in city limits. Councilman Barry asked if that corner ditch will be dug out a bit so it won't be a lake. Mr. Woldt said that will be done.

- D. Scott Krusemark asked about a steel post that marked the city limits. It was bent over and now is gone by Tom Feller's driveway. Mr. Krusemark would like to know if the city could find that again. There might be a line in the street that marks the line.

AGENDA ITEM NO. 7 – MOTION TO ADJOURN TO MEET IN REGULAR SESSION ON MONDAY, OCTOBER 16, 2023, at 7:00 PM. At 7:12 PM it was moved by Barry and seconded by Parker that the City Council adjourns to October 16, 2023, at 7:00 PM in regular session, in the Council Chambers at the City Office. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

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Mayor

Attest:

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City Clerk/Treasurer

OCTOBER 2023

**Accounts Payable**

**WISNER CARE CENTER**

AMAZON CAPITAL SERVICES, INC - CANON 50 SHEETS, OFFICE MATE CLIPBOARD, REPLACEMENT FILTERS THANK YOUS 1016.15, AMERICAN DATA - BILLING SOFTWARE MAINTENANCE 2029.71, APOTHECARY SHOP - PHARMACY CONSULTING 274.00, ARVID'S FOODTOWN - FOOD PURCHASES 263.10, CITIZENS INSURANCE GROUP - INSURANCE-PROPERTY & AUTO 9541.09, CITY OF WISNER-UTILITIES - UTILITIES 7472.85, CITY OF WISNER-GENERAL OPERATION LOAN - GENERAL OPERATION LOAN 25146.04, COMMERCIAL READERS SERVICE - SUBSCRIPTION 299.76, CULLIGAN OF NORFOLK - WATER 97.50, DJ MOTOR COMPANY - SERVICE VAN 642.82, RHETT ECKMANN, MD - MEDICAL DIRECTOR 500.00, EGAN SUPPLY CO. - ICE MACHINE MONTHLY RENTAL 1866.22, ENCOMPASS GROUP, LLC - SUPPLIES 280.73, FLOOR MAINTENANCE & PAPER SUPPLY CO - SUPPLIES 2312.70, GOODWIN TUCKER - REPAIRS 132.87, GREAT AMERICA LEASING CORP. - COPIER EXPENSE 527.67, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 610.74, GROOVE FINANCIAL SERVICES - CABLE TV SERVICE 762.38, GRP & ASSOCIATES – MEDICAL WASTE DISPOSAL 78.00, HEALTH CARE INFO SYSTEMS-HCIS - MEDICAID BILLING 948.35, HORWATH LAUNDRY EQUIPMENT - REPAIRS 2285.62, JOHNNY'S PEST CONTROL -EXTERMINATOR 105.00, ASHLEY KOCH - ADVERTISING & PROMOTION 89.27, KRIER TECHNOLOGIES INC - REMOTE SUPPORT & ON-SITE LABOR 1019.25, LIFECARE ASSOCIATES - EQUIPMENT 2229.93, LINCARE - CONCENTRATOR, REFILLS, & NEBULIZER 771.25, MAHASKA - COFFEE, JUICE, & TEA 716.00, MCKESSON MEDICAL SURGICAL - NURSING SUPPLIES 1587.15, MEDLINE INDUSTRIES, INC. - SUPPLIES 2610.08, MENARDS-VISA-CAPITAL ONE COMMERCIAL - SUPPLIES 187.64, NEBRASKA NURSING FACILITY ASSOC. - SEMINARS 650.00, NORTHWEST ELECTRIC - REPAIRS 1517.92, ONE OFFICE SOLUTION - PAPER 361.78, PENNER PATIENT CARE, INC - REPAIRS 144.39, PINNACLE BANK-VISA ADMIN - PROMOTION & RECRUITMENT 2773.58, PRIME TIME HEALTHCARE LLC - NURSING SALARIES 13866.18, BRADEN PROKOP - EDUCATION-CNA CLASS 429.00, PROVIDENCE ENGRAVING LLC - RESIDENT BENEFITS 148.35, RUSS LOBERG ELECTRIC, INC - REPAIRS 325.58, SCHMIDT SPEECH LANGUAGE PATHOLOGY SERVICE - MEDICARE PHYSICAL THERAPY 24129.31, SCRUBS ON WHEELS - EMPLOYEE SCRUBS 3257.66, SECURITY SHREDDING SERVICES - DOCUMENT

SHREDDING 35.00, TARA M SMITH - DIETITIAN SERVICES 764.57, STAN ORTMEIER & CO - REPAIRS 31.86, STATE OF NE-DHHS DIV MEDICAID & LTC - QUALITY ASSURANCE FEE JULY 1- SEPTEMBER 30 8309.00, SYSCO LINCOLN - FOOD PURCHASES 11073.12, TASC - ACA REPORTING 93.13, TIM'S SINCLAIR - FUEL 923.71, TMS-TIME MANAGEMENT SYSTEM - TIME CLOCK 224.00, WALMART COMMUNITY CARD/CAPITAL ONE - SUPPLIES 256.00, WCC-ARTS & CRAFTS FUND - ACTIVITIES SUPPLIES 251.48, WCC-PETTY CASH - OFFICE SUPPLIES 61.50, WEST POINT NEWS, INC. - ADVERTISING & PROMOTIONS 782.80, WISNER APOTHECARY - MEDICATIONS 13381.92, WISNER TRU VALUE HARDWARE & LUMBER - MAINTENANCE SUPPLIES 588.09, Total – \$150,783.80

## **CITY OF WISNER**

AGRIVISION EQUIPMENT GROUP - BLADE & V-BELT 258.47, AMERICAN WATER WORKS - MEMBERSHIP DUES 348.00, AMGL - BUDGET PREPARATION YEAR END 09/30/2024 3075.00, APPEARA - MOPS 571.50, APPLIED CONNECTIVE TECHNOLOGIES - REMOTE SUPPORT 315.00, AQUA-CHEM, INC. - HYPOCHLORITE SOLUTION 34.20, ARVID'S FOODTOWN - BOTTLED WATER-HIGH NITRATES 1354.11, ASPM LANDSCAPES - DARK BROWN MULCH 420.00, BOZ-WELD - USED PIPE 123.73, BPI|BENEFITPLANSINC. - PLAN INSTALLATION 250.00, CRYSTAL BRAUN - CLEANING SERVICES 480.00, CENTRAL VALLEY AG - FUEL 1077.71, CITY OF NORFOLK - SEWER LAB FEES 75.00, CLINE WILLIAMS - LEGAL FEES-401k 412.50, COLONIAL CHEMICAL CORP - DEODORANT, CLEANER, & ICE MELT 1364.20, COMPLETE MERCHANT SOLUTIONS - CREDIT CARD CHARGES & FEES 653.06, CUMING COUNTY CLERK - FILE RESOLUTION FOR LOT SPLIT-HECKMAN 22.00, CUMING COUNTY ECONOMIC DEVELOPMENT - INTERLOCAL AGREEMENT 2023-2024 13852.75, DEPOSITORY TRUST CO. - GENERATOR BOND-INTEREST 72480.00, DEPT OF ENERGY - WAPA - BUREAU POWER 21366.30, DOUBLEDAY LARGE PRINT - BOOKS 72.52, DUTTON-LAINSON CO - CROSSARM BRACE & ALTOS 1374.79, ELECTRIC LIGHT FUND - UTILITIES 10550.87, ENGELHARDT TV & COMMUNICATION - LIGHTNING SUPPRESSOR 3474.00, EXPENSE SUNDRIES - MISC EXPENSE 463.27, FP MAILING SOLUTIONS - OPTI-MAIL METER & SCALE SEPT. TO DEC. 2021 127.50, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 1042.83, GREATAMERICA FINANCIAL SVCS. - COPIER EXPENSE 190.43, HEIMAN FIRE EQUIPMENT INC - HELMETS 920.57, INDUSTRIAL SALES COMPANY, INC. - GRANDVIEW GAS SUPPLIES 6543.53, JACK'S UNIFORMS & EQUIPMENT - UNIFORMS 353.62, JEO CONSULTING GROUP INC - WASTEWATER TESTING 24938.62, JOHNSON & MOCK PC LLO - LEGAL SERVICES 266.50, KRIER TECHNOLOGIES, LLC - CLOUD BACKUP 250.00, L. P. GILL, INC. - UNLOADING 2241.46, LARM - INSURANCE 109531.00, LITERARY GUILD - BOOKS 34.37, MCI - 800-SERVICE 43.49, MICHAEL TODD INDUSTRIAL SUPPLY - HANDICAP STENCIL 155.00, MIDWEST LABORATORIES, INC - TESTING 140.70, MUNICIPAL ENERGY AGENCY OF NEBRASKA - FIRM POWER AUGUST 2023 49516.59, MUTUAL OF OMAHA - EMPLOYEE LIFE INSURANCE 83.88, NATIONAL PUBLIC GAS AGENCY - COMMODITY CHARGE-AUGUST 2023 27984.84, NEBRASKA DEPT. OF REV. SALES TAX - SALES TAX EXPENSE 11732.66, NEBRASKA DEPT. OF REV. LODGING TAX - STATE LODGING TAX 324.87, NEBRASKA LIBRARY COMMISSION - OVERDRIVE ANNUAL FEE 500.00, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - TESTING 185.90, NEBRASKA RURAL WATER ASSOCIATION - MEMBERSHIP DUES 350.00, NEON LINK - CREDIT CARD CHARGES & FEES 92.40, OLSSON - WISNER WATER TOWER & MAINS 4834.17, ONE CALL CONCEPTS, INC. - DIGGERS HOTLINE/LOCATE REQUESTS 22.99, ONE OFFICE SOLUTION - LABELS & INK 205.84, CALLIE OSWALD - LIFEGUARD CLASS 100.00, TYMARIE OTT - CPR RENEWAL 50.00, PINNACLE BANK-VISA CREDIT CARD - PHONE UPGRADE 576.03, PRECISION IT - AGREEMENT 129.00, PUMPKIN PEOPLE & PRODUCE - BOOK 14.09, RUSS LOBERG ELECTRIC - 2 PORT BUR LUG 21.35, NIKKI SCHMIDT - Credit balance owed refund for 524 10 ST (Customer# 11310) 28.40, SHERWIN WILLIAMS CO. - PAINT 1354.50, STAN ORTMEIER & CO - COOLER REPAIRS 173.85, STATE OF NEBRASKA - REFUND ENERGY ASSISTANCE - RESIDENT MOVED 11228-4-2780 1350.99, SUDBECK UNDERGROUND - BORE & INSTALL MULTIPLE CONDUITS & CABLES 2730.00, THUNDER BY THE RIVER - DINKLAGE GRANT-SKY BOXES 45906.10, TIM'S SINCLAIR, LLC - FUEL 355.56, VERIZON WIRELESS - POLICE CELL PHONE 314.80, WESCO RECEIVABLES CORP - GRANDVIEW UTILITY SUPPLIES 10395.25, WILKS PUBLICATIONS INC - BOOKS 88.00, WISNER AUTO VALUE - CABIN AIR ELEMENT 30.88, WISNER CARE CENTER - LOAN-GENERAL OPERATING EXPENSES 100000.00, WISNER NEWS CHRONICLE - PUBLICATION EXPENSE 1098.00, WISNER PLUMBING & HEATING - REPAIRS TO WATER LINE 62.50, WISNER RURAL FIRE BOARD/CITY JOINT CH AC - TRANSFER TO JOINT TO CREATE EQUIPMENT CD

35000.00, TRANSFER TO JOINT ACCOUNT FOR GENERAL EXPENSES 11000.00, WISNER SENIOR CENTER - MONTHLY EXPENSE 596.68, WISNER TRUE VALUE - REPAIRS 218.26, WISNER WEST - FUEL 1953.41, Total - \$590,630.39, SEPTEMBER PAYROLL 41641.13, Grand Total - \$632,271.52

**CITY OF WISNER AND WISNER RURAL FIRE BOARD**

CITY OF WISNER - UTILITIES 696.37, CITY OF WISNER-AMB PAYROLL & TAXES - AMBULANCE PAYROLL/TAXES 80.74, CITY OF WISNER-INSURANCE - PROPERTY & LIABILITY INSURANCE 23135.00, DANKO EMERGENCY EQUIPMENT - RED HEAD ADAPTER 295.00, ELKHORN LOGAN VALLEY PUBLIC HEALTH DEPT - CPR RENEWAL 600.00, GREAT PLAINS COMMUNICATIONS - TELEPHONE & INTERNET SERVICE 201.33, HEIMAN INC. - 2024 FREIGHTLINER CHASSIS 131995.00, MATHESON TRI-GAS, INC. - OXYGEN 218.35, MCKESSON MEDICAL SURGICAL - GLOVES, COLD PACKS, & CLOROX WIPES 223.06, ONE BILLING SOLUTIONS - BILLING SERVICES 398.23, MARLENE RUSKAMP - OVERPAYMENT REFUND 683.38, VERIZON WIRELESS - AMBULANCE TABLET SERVICE 30.08, WISNER WEST - FUEL-AMBULANCE 747.05, Total - \$159,303.59